

Headquarters U.S. Air Force Safety

Increase Combat Power through Risk Management, Training, and Analysis

Aviation Safety Reporting *with SAFEREP*



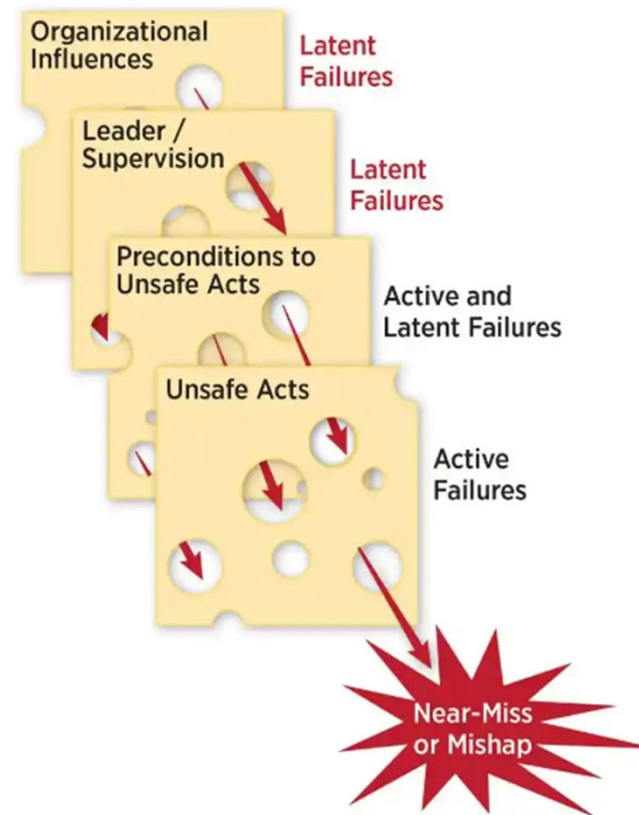
HQ AFSEC/SEF
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Why Safety Reporting?

- Quickly and easily tell safety about safety issues you see
 - In flight
 - While maintaining aircraft
 - On the ramp
- Contribute to a better work culture
 - Fix problems
 - Learn from mistakes
- The payoff:
 - Less risk to yourself and others
 - Prevent damage and injury
 - Ready people + ready aircraft = combat effectiveness

We want to “do safety” up here...



Each “hole” in a slice of cheese is a missed chance to prevent a safety issue.

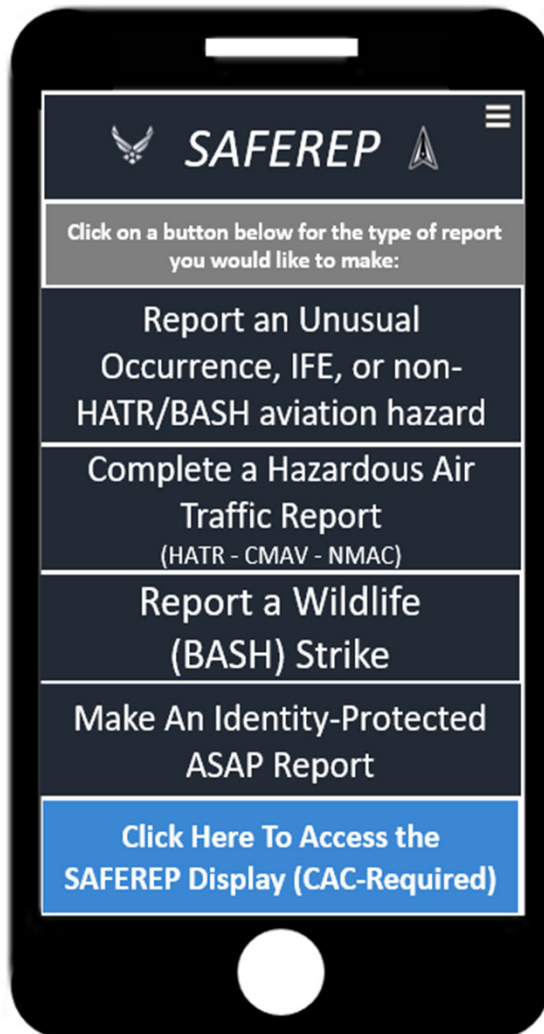
When the “holes” line up, a near miss or mishap occurs

... before we get to here



SAFEREP

All Flight Safety Reporting ... In One Place



**Report an unusual occurrence or IFE
(i.e., AMC or AETC Form 97)...**

File a HATR...

Report a birdstrike...

**Or submit an
identity-protected ASAP...**

**...all from your EFB, any desktop
computer, or your mobile phone**



What's changing with SAFEREP?

- **New name, new website, new App, new look ... more capability**
- **SAFEREP makes it easier for you to tell safety about issues**
 - **ASAPs...as well as HATR, BASH, and unusual occurrence / IFE reporting**
 - **No more paper forms – everything's digital**
 - **HATR, BASH, and IFE reports go direct to your local safety office**
 - **ASAPs still go to your selected MAJCOM**
- **ASAP has been re-focused on flight ops, mx, and support concerns**
 - **Returned to its roots: *Aviation* ~~Airman~~ Safety Action Program**
 - **Questions written by (and for) aircrew, MX, aerial port, and airfield ops**
 - **Still protected communications with safety – your identity is safe with us**
 - **Info you provide to ASAP still can't be used against you (DAFI 91-225)**



Flight Reporting in SAFEREP

It's as easy as 1-2-3-4



Click on the SAFEREP App
(On your EFB or cell phone)

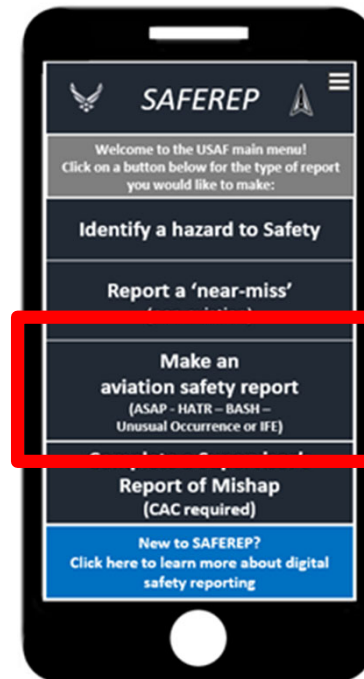
OR



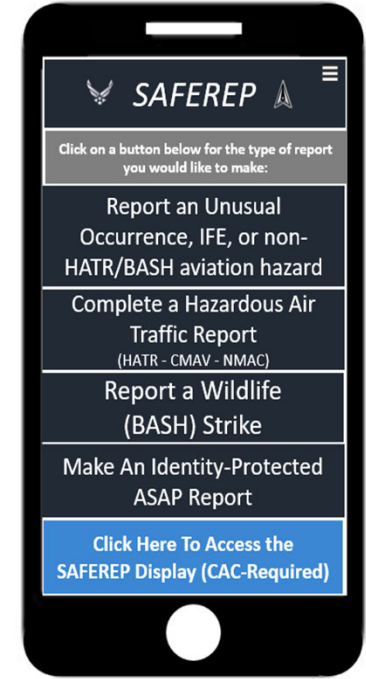
Go to
<https://saferep.safety.af.mil>



Select your
service
(USAF or USSF)



Click
"Make an aviation
safety report"



Click the report
you want to make
**IFE, HATR,
BASH or ASAP**

1.



2.



3.



4.



SAFEREP FAQ



Got SAFEREP Questions?

What is SAFEREP?

- **SAFEREP is a web- and App-based way for Airmen and Guardians from every career field to identify hazards and report near-misses and even some mishaps directly to their safety offices using any computer or mobile device.**
- **For aircrew, maintainers, aerial port personnel, or airfield operations personnel, SAFEREP provides a fully digital way to report unusual occurrences, in-flight emergencies (IFEs), hazardous air traffic reports (HATRs), and wildlife strikes (BASH).**
- **SAFEREP provides the aviation community a way to submit identity protected, no-adverse-action ASAPs to report mistakes, errors, or anything else to safety – just like the old Airman Safety App did.**



Got SAFEREP Questions?

What is the difference between SAFEREP and the Airman Safety App?

- SAFEREP provides more ways for all Airmen and Guardians to tell safety about dangerous issues they see or encounter.
- For those in the aviation community, SAFEREP also provides an all-digital means of reporting aviation issues, such as unusual occurrences, in-flight emergencies, hazardous air traffic, and wildlife strikes.
- SAFEREP improves upon identity-protected, no-adverse-action aviation ASAP reporting by
 - Reducing the time needed to create a report
 - Enabling 1st-ever dedicated maintenance & aerial port ASAP reporting.



Got SAFEREP Questions?

Is the Aviation Safety Action Program (ASAP) going away?

- **Not at all! ASAP will continue to be the sole identity protected, no-adverse-action reporting program for those who operate, generate, load, unload, or otherwise support aircraft operations.**
- **ASAP will still be available for the aviation community to highlight sensitive safety issues, like mistakes they make, cultural problems, or issues that need higher headquarters safety attention right way, to name a few. When in doubt, submit an ASAP!**
- **Aircrew, maintainers, aerial port personnel, or airfield operations professionals may submit ASAPs in SAFEREP by navigating to the aviation menu and clicking on the ASAP button.**



Got SAFEREP Questions?

Will the Airman Safety App go away?

- Yes. The Airman Safety App will be replaced by SAFEREP.
- However, while the Airman Safety App will be replaced by SAFEREP, ***the ASAP program remains***...SAFEREP will support identity protected ASAP reporting for those executing or supporting the aviation mission.
- ASAPs may be submitted in SAFEREP by navigating to the aviation safety reporting menu and clicking the ASAP button at the bottom of the screen.
- Supplemental ASAPs may also be provided at the end of an aviation unusual occurrence or in-flight emergency report, a HATR report, or wildlife strike report.



Got SAFEREP Questions?

Will I need to download a new App, or will the Airman Safety App transition to SAFEREP automatically?

- **The Airman Safety App should transition to SAFEREP automatically...but you may need to manually pull the update if it doesn't automatically change over.**
- **For those that are issued an electronic flight bag (EFB) for duty, your Command should automatically replace the Airman Safety App with the SAFEREP App on your device.**
- **You will also need to bookmark the SAFEREP website (<https://saferep.safety.af.mil>) on your work or home computers.**



Got SAFEREP Questions?

How do safety offices handle information provided via SAFEREP?

- SAFEREP submissions will be emailed to safety for processing.
- Those submissions that contain a safety issue are processed further into a system that tracks and records safety issues, including mishaps, for record-keeping, trending, and analysis.
- Aviation ASAP reports made in SAFEREP will continue to enjoy the protections they always have. Identities are kept within safety channels and are not released without your approval, or in very narrow circumstances involving misconduct.
- Furthermore, information provided via ASAP cannot be used for any adverse action. See DAFI 91-225 for more information about ASAP protections.



Got SAFEREP Questions?

Can I still be anonymous if I report a hazard or a near miss via SAFEREP?

- **Yes! If you use SAFEREP to report a non-aviation hazard, near-miss, or an aviation ASAP, you always have the option to submit anonymously.**
- **We prefer, however, that you do attach your contact information to submissions so that safety offices may reach out to you if they have questions.**
- **Remember that identity protection comes automatically when providing an aviation ASAP report. Your contact info helps our proactive aviation safety Gatekeepers reach out to you if they need more information.**



Got SAFEREP Questions?

How is it anonymous if my safety office is sent my submission?

- **If you elect to make an anonymous report, no identifying information, such as an IP address or your DoD identification number (from your Common Access Card), is included with the SAFEREP submission when it is emailed to safety offices.**
- **The only identifying information sent with your submission is what you choose to include in your submission.**



Got SAFEREP Questions?

If I provide an email when sending a report in SAFEREP, will I receive emails as my submission is processed by safety?

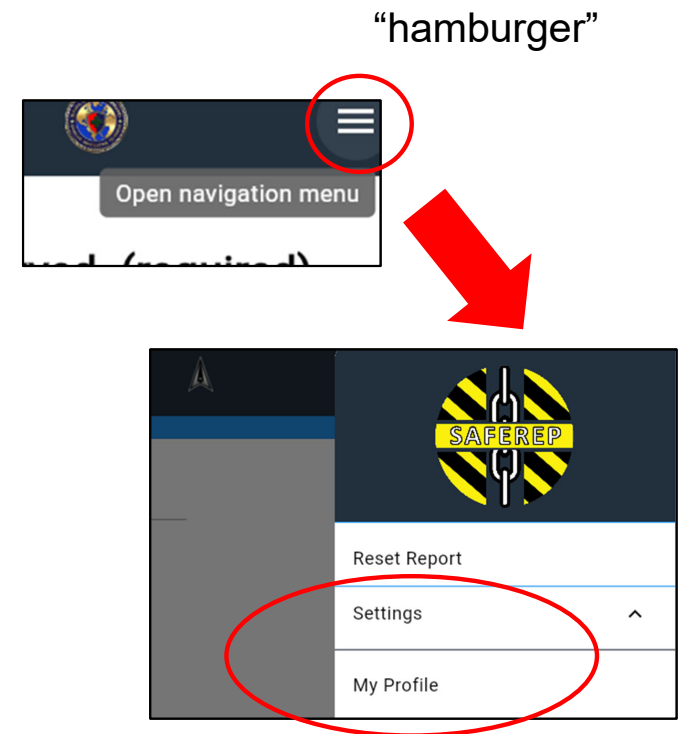
- **Yes. Users that provide a valid email address with their submission will receive automated emails from the Air Force Safety Automated System (AFSAS) at each step as their submission is processed.**



Got SAFEREP Questions?

Will SAFEREP store my default information on the App so that it pre-loads certain questions and make submitting reports faster and easier?

- **Yes. SAFEREP will continue several “best practices” from the Airman Safety App, including the ability to set up a user profile and have that information auto-fill certain portions of your report.**
- **To take advantage of this function, simply click the “hamburger” (looks like three horizontal lines) in the upper-right corner, select “Settings”, and enter information in “My Profile” like your contact info, unit of assignment, etc.**



“Settings” and “My Profile”



Got SAFEREP Questions?

Do I have to be online or have internet connectivity to use SAFEREP?

- **No...just like the Airman Safety App, SAFEREP is available on mobile devices and desktop computers even when not connected to the internet (Note: for desktop PCs, you will need to access SAFEREP at least once to load the software).**
- **SAFEREP will store up to 100 draft reports on a given user's profile until connectivity is restored.**



Got SAFEREP Questions?

I had a close encounter with another aircraft, and need to complete a HATR report. But I also want to complete an identity-protected ASAP so that my MAJCOM is aware of a mistake that I made. How will SAFEREP help keep me from having to enter this information twice?

- **Great question. The very last question of an aviation report in SAFEREP is the option to also complete an ASAP.**
- **If you select this option, your first report will transmit to the local safety office, and the answers from your previous report will auto-populate the follow-on ASAP. You can then add, remove, or change information as much as you like.**
- **Your local safety office won't know you submitted an ASAP unless you or the MAJCOM tell them.**
- **Don't forget that every ASAP is identity-protected (DAFI 91-225).**



QUESTIONS?



**To learn more
about ASAP or
SAFEREP, contact
your local safety
office**