

AFDW Office Directory

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AFDW/PA (Public Affairs) 240-612-6486
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AFDW/PK (Contracting) 240-612-6119
AFDW/SB (Small Bus) 571-480-0269
afdwsb.workflow@us.af.mil
AFDW/SE (Safety) 240-612-4755
afdwsafety@us.af.mil
AFDW/SG (Medical) 240-857-9639
afdwsccworkflow@us.af.mil

AFDW Motto

Pride * Teamwork * Success

AFDW Vision

Ready Airmen, Renowned for Excellence,
Worldwide

AFDW Mission

Deliver Contingency Response, render
Ceremonial Honors, and provide
Operational Support across the Nation's
Capital and Worldwide

To Learn more about AFDW and the
Command's latest activities you can visit the
AFDW websites:

<https://www.afdw.af.mil/>

<https://www.andrewsfss.com/>

<https://www.jbabfss.com/>

The Physical Mailing Address for Headquarters
AFDW is:

1500 W Perimeter Rd
Joint Base Andrews, MD 20762

AIR FORCE DISTRICT OF WASHINGTON



REMOTE WORKER QUICK REFERENCE

The Air Force District of
Washington (AFDW) is a direct reporting
unit to the Department of the Air Force,
the office of the Chief of Staff of the Air
Force. AFDW serves as the Air Force
service component for coordination
purposes to Joint Task Force-National
Capital Region (JTF-NCR).

As one of USAF's three direct
reporting units, AFDW executes Air Force
operations and supports Joint Force and
Inter-Agency operations in the NCR while
providing superior support to combatant
commanders and Air Force elements
worldwide. AFDW is the parent command
to the 316th Wing, the 11th Wing, and
844th Communications Group.

Points of Contact

While assigned to AFDW as a remote worker your primary points of contact for AFDW services are your supervisor and the AFDW Telework Coordinator.

The telework coordinator can assist with connecting you to the resources at your nearest DAF installation.

AFDW Telework Coordinator

AFDW.A1C.Workflow@us.af.mil

Civilian Personnel Office

AFDW.Ask.The.CPO@us.af.mil

- Contact the AFNCR IT Services Help Desk via Comm411 or by phone, 240-857-COMM (2666). Provide details of the support you need.
- The Help Desk will attempt to resolve the issue remotely.
- If they are unable to resolve your issue remotely, you may have to go to the closest Air Force/Space Force Base for support. The Help Desk will open an AFNET ticket on your behalf assigned to that base for service.
- For additional help determining the nearest base or supportable agency, please contact the AFDW Telework Coordinate (Meghan Govin, AFDW/A1C)
- The assigned Base Comm Focal Point (CFP) in your local area will contact you to arrange a visit. The AFNCR IT Services team will standby to assist remotely, and provide additional information as required.
- In some cases you may need to replace an existing asset. When this is necessary, the IT Services Team will coordinate with your organization to take possession of the asset and issue a replacement.

AFNCR Help Desk

- 240-857-COMM (-2666)

COMM 411 Site:

<https://afncrremedydwp.area52.afnoapps.usaf.mil/dwp/app/>

VPN

Available as part of the standard configuration on your government laptop.

- Big-IP Edge Client
- Cisco AnyConnect

If you do not have a government laptop, work with your supervisor to receive one.

DAF365 / Flow3

Flow 3 enables DAF users to access specific DAF365 services through a web browser via commercial internet with CAC authentication. Users can also access via their smartphones using a USB CAC reader. Accessible services: Teams, Outlook, OneDrive, Excel, Word, PowerPoint.
<https://portal.apps.mil>

Desktop Anywhere

Developed by AFRC. Secure, remotely accessible, virtualized desktop enabling users to securely access critical apps and data via their personal computers from around the world. Creates a complete user environment with the same look and feel of a physical AF computer—including the same Unified Collaboration capabilities!

Download instructions are available through the Air Force Portal.

<https://www.my.af.mil/gcss-af/USAF/content/ZAHkU>